

Annex F

PRE-START DOCUMENTS

To:

From:

Unit No.: Unit Name:

Tenant Contact :

Telephone: E-mail:

Please find enclosed for acceptance

To include but not be limited to;

- Proof of Fitting-Out/Reinstatement/Utility Deposit.
- Proof of Contractor's Commercial General Liability Insurance.
- Proof of Insurance Policy covering the designated premises for the term of rent.
- Details of all equipment and materials, entering and leaving the complex, for issuing security permits by the complex security office,
- Details of all Tenant's personnel entering and leaving the complex, for issuing security permits by the complex security office, and
- Obtained from the Appropriate Authorities and furnish to the Landlord a copy of all requisite approvals/ clearances, where applicable.

Signed on behalf of the Tenant

Name: Date:

Position:

Signature: